

## **Subway Application Instructions**

You are to fill out the Subway Application in its entirety. Below I have provide you with some information to assist you in the process. Complete the application in full and do not skip a section as it will discount you from the position

Below are instructions to assist you in completing the application.

### **1.) What type of position are you seeking?**

- Part Time (looking for 20 hrs a week)
- Date Available to start work: November 30, 2014
- You chose your availability - Make sure it adds up to at least 20 hours.

### **2.) Previous Employers - Only 1**

Cherry Berry - Cashier  
Suite 800, 250 SE Destination Dr, Grimes, IA 50111  
**Phone:** (515) 986-2260

Supervisor - Jerry Johnson  
Date Started: June 1, 2012 - September 17th, 2013  
Starting Wage: \$8.00/hr  
Ending Wage: \$8.50/hr

Reason for Leaving: **Come up with an effective reason why you left the position.**  
The real reason you left is that you didn't get along with the people that work there.

### **3.) References**

Write in 2 of your references. But, when you interview, include your 3 references write up.

### **4.) Complete all 5 questions on the back side of the page.**

### **5.) Do not forget to sign and date the document.**

### **6.) Complete all sections of the application.**

1	2	3
The student completes or partially completes the instruction. There are a number of errors, spelling and grammar, and the writing is not legible.	The student completes the instruction. But, they struggle with neatness, lacks order and contains errors in regards to spelling and grammar.	The student completes the instruction completely and accurately. It is neat, orderly, and contains no spelling or grammatical errors.